

Power Division  
Admin-3 Branch  
**Annual Procurement Plan for FY 2016-17**

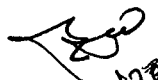
| Description of Procurement Goods  | Budget (lac) | Unit   | Qty                                 | Procurement Method & Type | Contract Approving Authority  | Source of Fund  | Estid Cost (Taka in Lakh) | Advertise/Tender Period | Tender Opening        | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Completion of Contract | Total Time (in Days) | REMARKS               |  |  |
|-----------------------------------|--------------|--|-------------------------------------|---------------------------|---|-----------------|---------------------------|-------------------------|-----------------------|-------------------|-------------------|-----------------------|---------------------|------------------------|----------------------|-----------------------|--|--|
| 01. Purchase of Microbus (**6807) | 40.00        | -  | 01                                  | OTM                       | Subject to the authority delegated in the Delegation of Financial Power of this Division. | GOB             | 40.00                     | Mar/17                  | 14 Days               | 04 Days           | 06 Days           | 01 Days               | 03 Days             | 15 Days                | 43 Days              | Purchase of Micro bus |  |  |
| 02. Miscellaneous (4899)          | 14.00        | TV-2/Telephone-2/ Fax Machine/ etc                 | List-1 Enclosed                     | RFQ                       | Add. Sec(admin)   | GOB             | 3.00                      | Sep/16                  | 10 Days               | 04 Days           | 06 Days           | 01 Days               | Not needed          | 10 Days                | 30 Days              |                       |  |  |
|                                   |              |  | List-2 Enclosed                     | OTM                       | as per Del: of Fin: Power of this Division  | GOB             | 5.00                      | Oct/16                  | 14 Days               | 04 Days           | 06 Days           | 01 Days               | 03 Days             | 15 Days                | 43 Days              |                       |  |  |
|                                   |              |  | List-3 Enclosed                     | Cash Purchase             | as per Del: of Fin: Power of this Division  | GOB             | 6.00                      | As and When required.   |                       |                   |                   |                       |                     |                        |                      |                       |  |  |
| 03. Stationary (4828)             | 8.00         | Paper, Airfreshner, areosol, tissue, ballpen / etc | List-1 Enclosed                     | RFQ                       | Add. Sec(admin)   | GOB             | 3.00                      | Sept/16                 | 1/2 weeks             | 03 Days           | 04 Days           | 02 Days               | Not needed          | 10 Days                | 33 Days              |                       |  |  |
|                                   |              |  | As per Required. name plate/sea/etc |                           | Cash Purchase   | Add. Sec(admin) | GOB                       | 2.00                    | As and When required. |                   |                   |                       |                     |                        |                      |                       |  |  |
|                                   |              | Paper, Airfreshner, areosol, tissue, ballpen etc   | List-2 Enclosed                     | OTM                       | as per Del: of Fin: Power of this Division  | GOB             | 3.00                      | Oct/16                  | 14 Days               | 04 Days           | 06 Days           | 01 Days               | 03 Days             | 15 Days                | 43 Days              |                       |  |  |
| 04. Meeting Refres. (4845)        | 8.00         | As per Required                                    | -                                   | Cash Purchase             | Add. Sec(admin)   | GOB             | 8.00                      | As and When required.   |                       |                   |                   |                       |                     |                        |                      |                       |  |  |


*[Handwritten signature and stamp]*  
 ১৯/১০/১৬  
 ১৯/১০/১৬  
 ১৯/১০/১৬

*[Handwritten signature and stamp]*  
 ১৯/১০/১৬  
 ১৯/১০/১৬  
 ১৯/১০/১৬

*[Handwritten signature and stamp]*  
 ১৯/১০/১৬  
 ১৯/১০/১৬  
 ১৯/১০/১৬

|  |       |   |                 |                       |                 |     |       |                       |           |         |         |         |            |         |         |  |  |
|--|-------|---|-----------------|-----------------------|-----------------|-----|-------|-----------------------|-----------|---------|---------|---------|------------|---------|---------|--|--|
| 05. Computer & ICT (*6815)                           | 6.00  | Cartridge                                 | List-1 Enclosed | RFQ                   | Add. Sec(admin) | GOB | 3.00  | Sep/16                | 10 Days   | 04 Days | 06 Days | 01 Days | Not needed | 15 Days | 35 Days |  |  |
|  |       | Computer, ICT & Cartridge etc             | List-2 Enclosed | Cash Purchase/OTM     | Add. Sec(admin) | GOB | 3.00  | As and When required. |           |         |         |         |            |         |         |  |  |
| 06. Furniture (6821)                                 | 4.00  | Chair, table and etc                      | List-1 Enclosed | RFQ/OTM/Cash Purchase | Add. Sec(admin) | GOB | 4.00  | As and When required. |           |         |         |         |            |         |         |  |  |
| 07. Books and Journals (4831)                        | 2.50  | As per Required.                          |                 | Bill payment          | Add. Sec(admin) | GOB | 2.50  | As and When required. |           |         |         |         |            |         |         |  |  |
| 08. Internet Bandwidth (4817)                        | 6.00  | As per Required.                          |                 | Bill payment          | Add. Sec(admin) | GOB | 6.00  | As and When required. |           |         |         |         |            |         |         |  |  |
| 09. Materials and other Accessories (6813)           | 3.00  | Cartridge /Keyboard/Mouse /Pen Drive/ etc | List-1 Enclosed | RFQ                   | Add. Sec(admin) | GOB | 3.00  | Sept/16               | 1/2 weeks | 03 Days | 04 Days | 02 Days | Not needed | 10 Days | 33 Days |  |  |
| 10. Telephone Bill (*4816)                           | 14.0  | As per Required                           |                 | Bill payment          | Add. Sec(admin) | GOB | 14.00 | As and When required  |           |         |         |         |            |         |         |  |  |
| 11. Transport Fuel(4823)                             | 16,00 | As per Required.                          |                 | Bill payment          | Add. Sec(admin) | GOB | 16,00 | As and When required. |           |         |         |         |            |         |         |  |  |
| 12. Advertisement (*4833)                            | 2..50 | As per Required.                          |                 | Bill payment          | Add. Sec(admin) | GOB | 2.50  | As and When required. |           |         |         |         |            |         |         |  |  |
| 13. Maintenance of Computer & ICT Equipments (4911)) | 3.00  | As per Required.                          |                 | Bill payment          | Add. Sec(admin) | GOB | 1.50  | As and When required. |           |         |         |         |            |         |         |  |  |
|  |       | As per Required.                          |                 | RFQ                   | Add. Sec(admin) |     | 1.50  | As and When required. |           |         |         |         |            |         |         |  |  |
| 14. Maintenance of Furniture (4906)                  | 4.00  | As per Required.                          |                 | Bill payment          | Add. Sec(admin) | GOB | 2.00  | As and When required. |           |         |         |         |            |         |         |  |  |
| 15. Maintenance of Vehicle (4901)                    | 6.00  | As per Required.                          |                 | Bill payment          | Add. Sec(admin) | GOB | 2.00  | As and When required. |           |         |         |         |            |         |         |  |  |
|  |       | As per Required.                          |                 | OTM/RFQ               | Add. Sec(admin) | GOB | 4.00  | Sept/16               | 14 Days   | 03 Days | 04 Days | 02 Days | Not needed | 10 Days | 33 Days |  |  |

  
 ৪/১০/১৬  
 ডায়েরী নং ৪২৩/১৬  
 উঃসঃ সঃসঃ  
 বিঃসঃ সঃসঃ  
 সঃসঃসঃসঃ সঃসঃসঃসঃ

  
 ০৭/১০/১৬  
 কাজী মোতাম্মিল আলী  
 জাতিরিক্ত সচিব (সংস্করণ)  
 বিঃসঃ সঃসঃ  
 সঃসঃসঃসঃ সঃসঃসঃসঃ