

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

Power Division

Bangladesh Secretariat, Dhaka.

Invitation for Tender

1	Ministry/Division	Power Division, Ministry of Power, Energy and Mineral Resources		
2	Procuring Entity Name	Power Division, Ministry of Power, Energy and Mineral Resources		
3	Procuring Entity Code	Not used at present		
4	Procuring Entity District	Dhaka, Bangladesh		
5	Invitation for	Tender		
6	Invitation Ref No	27.00.0000.041.07.004.15.53		
7	Date	14/03/2016		
KEY INFORMATION				
8	Procurement Method	OTM		
FUNDING INFORMATION				
9	Budget and Source of Funds	Revenue/GOB		
10	Development Partners (if applicable)	Not Applicable		
PARTICULAR INFORMATION				
11	Tender Package No.	01 (2015-16)		
12	Tender Package Name	Purchase of Photocopier, Printer Cartridge/Toner, Stationary Goods, Computer and ICT Equipments		
13	Tender Publication Date	16.03.2016		
14	Tender Last Selling Date	31.03.2016	Time: 5.00pm	
15	Tender Closing Date and Time	03.04.2016	Time: 12.00 pm	
16	Tender Opening Date and Time	03.04.2016	Time:12.30 pm	
17	Name & Address of the office(s)	Address		
	- Selling Tender Document (Principal)	Assistant Secretary, Administration-3, Power Division , Room#212, Building#6, Bangladesh Secretariat, Dhaka.		
	- Selling Tender Document (Others)	DG, Power Cell, Power Division, Secretariat Link Road, Biddut Vabon (level-10), Dhaka.		
	- Receiving Tender Document	Assistant Secretary, Administration-3, Power Division , Room#212, Building#6, Bangladesh Secretariat, Dhaka		
	- Opening Tender Document	Deputy Secretary, Administration-1, Power Division , Room#206, Building#6, Bangladesh Secretariat, Dhaka.		
18	Place / Date / Time of Pre-Tender Meeting (Optional)	Date	Time	
		Not Applicable	Not Applicable	
INFORMATION FOR TENDERER				
19	Eligibility of Tenderer	Well reputed and Financially solvent Tenderers having office establishment, manpower, proper logistic support, good performance, qualification and past experience of supplying new and good quality product of government sectors within assigned time.		
20	Brief Description of Goods or Works	Supply, installation and testing of Photocopier, Printer Cartridge, Computer & ICT Equipments and also Supply Stationary Goods.		
21	Brief Description of Related Services	Not Applicable		
22	Price of Tender Document (Tk)	LOT-01- Tk.1000/- , LOT-02-Tk. 500/-, LOT-03-Tk. 500/- & LOT-04-Tk. 1000/-		
23	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)
	01	Lot-01 (Photocopier)	Power Division	12,500.00/-
	02	Lot-02 (Printer Cartridge/Toner)	Bangladesh Secretariat, Dhaka.	5,000.00/-
	03	Lot-03 (Stationary Goods)		7,500.00/-
	04	Lot-04 (Computer & ICT Equipments)		50,000.00/-
				Completion Time in Weeks
				Ready stock or purchase/supply from main dealer/reputed company of Bangladesh within 30 days from the date of issue work order.
				purchase/supply from main dealer/reputed company of Bangladesh and must be 100% genuine product within 30 days from the date of issue work order. The tenderer must submit manufacturer/Distributor authorization letter along with tender documentation.
				Ready stock or within 30 days from the date of issue work order.
				Purchase/supply from main dealer/well reputed company of Bangladesh as per our required/desired within 30 days from the date of issue work order. The tenderer must submit manufacturer/Distributor authorization letter along with tender documentation.
24	Name of Official Inviting Tender	Power Division		
	Designation of Official Inviting Tender	Assistant Secretary (Admin-3)		
	Address of Official Inviting Tender	Room#206, Building #6, Power Division, Bangladesh Secretariat, Dhaka.		
	Contact details of Official Inviting Tender	Tel. 02-9570024	E-mail: Admin-3@pd.gov.bd	
25	The Procuring Entity reserves the right to accept or reject all or any tender.			
26	Special Condition: This invitation for tender notice will be available at Power Division's web site : www.powerdivision.gov.bd and CPTU's website.			

Assistant Secretary
Ph: 02-9570024