



Government of the People's Republic of Bangladesh

# Annual Performance Agreement (APA)

Between

The Cabinet Secretary  
and

The Secretary, Power Division

2014-2015

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# Preamble

The Annual Performance Agreement is made and entered into on .....

BETWEEN

The Secretary, Power Division, representing the Minister, Ministry of Power, Energy and Mineral Resources, Government of the People's Republic of Bangladesh.

AND

The Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh.

The parties hereto agree as follows:

## Section 1: Ministry's/Division's Vision, Mission, Strategic Objectives and Functions

### 1.1 Vision

Universal access to quality electricity in a cost-effective and affordable manner.

### 1.2 Mission

Ensuring reliable electricity for all by 2021 through integrated development of power generation, transmission and distribution system.

### 1.3 Functions

- 1 Formulate & update power sector acts, rules, regulations and policies.
- 2 Manage activities relating to power generation, transmission and distribution.
- 3 Formulate plans consistent with the increasing demand for electricity in the country and expansion, rehabilitation and modernization of power generation, transmission and distribution system accordingly.
- 4 Encourage private sector investment including joint venture in power sector.
- 5 Improve the standard of living of rural people through rural electrification.
- 6 Monitor the revenue collection and commercial activities of the relevant utilities.
- 7 Develop renewable energy, ensure energy efficiency and energy saving activities.
- 8 Other responsibilities as per Allocation of Business.

### 1.4 Strategic Objectives

- 1 Improving power generation, transmission and distribution system.
- 2 Increasing access to electricity.
- 3 Ensuring capacity development.
- 4 Harnessing power through regional cooperation.

## Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
<b>Ministry/Division Strategic Objectives</b>										
[1] Improving power generation, transmission and distribution system.	59.00	[1.1] New capacity addition	[1.1.1] Capacity Added	MW	20.00	1150	1100	1000	800	500
		[1.2] Efficiency Improvement of existing power plants	[1.2.1] Capacity expanded	MW	5.00	140	130	100	80	50
		[1.3] Transmission lines addition	[1.3.1] Transmission lines commissioned	Ckm	5.00	300	250	200	150	100
		[1.4] Grid capacity addition	[1.4.1] Grid capacity commissioned	MVA	5.00	1900	1500	1300	1000	800
		[1.5] Expansion of Distribution line	[1.5.1] Distribution line added	Km	7.00	15000	14000	12000	10000	8000
		[1.6] Substation/ Transformer capacity addition	[1.6.1] Capacity increased	MVA	5.00	2500	2400	2200	2000	1500
		[1.7] Distribution system loss reduction	[1.7.1] System Loss Reduced	%	7.00	11.40	11.60	11.70	11.80	11.96
		[1.8] Introduction of Pre Paid Meter	[1.8.1] Pre-Paid Meter installed	No.	5.00	20000	15000	12000	10000	8000
[2] Increasing access to electricity.	18.00	[2.1] Population under electricity coverage	[2.1.1] Increase access	%	6.00	72	71	70	69	68
		[2.2] Electricity connection to the HHs	[2.2.1] New HHs provided electricity	No.	6.00	800000	750000	700000	650000	600000
		[2.3] Per Capita electricity consumption	[2.3.1] Increase consumption	KWh	6.00	300	295	290	285	280
[3] Ensuring capacity development.	5.00	[3.1] Adequate training to the personnel	[3.1.1] Minimum man-hour per year	Hours	5.00	60	55	50	40	30
[4] Harnessing power through regional cooperation.	3.00	[4.1] Implementation of regional projects	[4.1.1] Capacity addition	MW	3.00	50	40	35	30	25

## Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%

### Mandatory Strategic Objectives

* Improve Service delivery to the Public	6.00	Implementation of Citizens' Charter (CC)	Preparation and approval of CC by the Ministry/Division	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
			Publication of CC in website or others means	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
		Implementation of Grievance Redress System (GRS) system	Publishing names and contact details of GRS focal point in the website	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
			Sending GRS report(s) to the Cabinet Division from January 2015	Number of report(s)	1.0	5	4	3	2	1
		Implementing Innovations	Implemented decisions of the innovation team	%	1.0	100	80	50	30	--
			Unicode used in all official activities	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
* Improve governance	4.00	Compliance with RTI Act and proactive disclosure	Percentage of information, mentioned in the RTI Act and related regulations, disclosed in the website	%	2.0	80	70	60	50	40
		Preparation and Implementation of the National Integrity Strategy Work Plan	Preparation of NIS Work Plan for 2015 and get approved by the Ethics Committee	Date	2.0	28/02/2015	31/03/2015	30/04/2015	31/05/2015	30/06/2015
* Improve Financial Management	3.00	Improve compliance with the Terms of Reference of the Budget Management Committee (BMC)	Budget Implementation Plan (BIP) prepared and Quarterly Budget Implementation Report	Number of report	1.0	5	4	3	2	1

\* Mandatory Objective(s)

## Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%

### Mandatory Strategic Objectives

			(QIMR) submitted to Finance Division (FD) meeting FD requirements							
			Actual achievements against performance targets are monitored by the BMC on a quarterly basis	Number of BMC meetings	1.0	4	3	2	1	--
		Improve audit performance	Percentage of outstanding audit objections disposed off during the year	%	1.0	70	55	40	30	20
* Efficient Functioning of the Annual Performance Agreement (APA) System	2.00	Timely submission of Draft APA for 2014-2015	On-time submission	Date	2.0	01/02/2015	02/02/2015	03/02/2015	04/02/2015	05/02/2015

\* Mandatory Objective(s)

### Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
<b>Ministry/Division Strategic Objectives</b>								
[1] Improving power generation, transmission and distribution system.	[1.1] New capacity addition	[1.1.1] Capacity Added	MW	490	1045	1100	1500	1600
	[1.2] Efficiency Improvement of existing power plants	[1.2.1] Capacity expanded	MW	50	60	130	150	150
	[1.3] Transmission lines addition	[1.3.1] Transmission lines commissioned	Ckm	440	210	250	350	400
	[1.4] Grid capacity addition	[1.4.1] Grid capacity commissioned	MVA	2568	2991	1500	2600	2900
	[1.5] Expansion of Distribution line	[1.5.1] Distribution line added	Km	6900	12000	14000	20000	20000
	[1.6] Substation/ Transformer capacity addition	[1.6.1] Capacity increased	MVA	1500	2000	2400	2800	2500
	[1.7] Distribution system loss reduction	[1.7.1] System Loss Reduced	%	12.03	11.96	11.60	11.00	10.50
	[1.8] Introduction of Pre Paid Meter	[1.8.1] Pre-Paid Meter installed	No.	5000	14240	15000	50000	100000
[2] Increasing access to electricity.	[2.1] Population under electricity coverage	[2.1.1] Increase access	%	62	65	71	80	85
	[2.2] Electricity connection to the HHs	[2.2.1] New HHs provided electricity	No.	645000	1117000	750000	900000	1000000
	[2.3] Per Capita electricity consumption	[2.3.1] Increase consumption	KWh	230	275	295	350	400
[3] Ensuring capacity development.	[3.1] Adequate training to the personnel	[3.1.1] Minimum man-hour per year	Hours	58	58	55	60	60



### Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
[4] Harnessing power through regional cooperation.	[4.1] Implementation of regional projects	[4.1.1] Capacity addition	MW	0	500	40	250	250

## Section 4:

## Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

SI.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
1	[1.1.1] Capacity Addedded	Installation of new power plants	<ul style="list-style-type: none"> <li>• Bangladesh Power Development Board (BPDB)</li> <li>• Ashuganj Power Station Company Ltd. (APSCL)</li> <li>• Electricity Generation Company of Bangladesh Ltd. (EGCB)</li> <li>• North West Power Generation Company Ltd (NWPGL)</li> <li>• Rural Power Company Ltd. (RPCL)</li> <li>• Independent Power Producer (IPP)</li> </ul>	Monthly MIS Report and Annual Report	
2	[1.2.1] Capacity expanded	Efficiency Improvement of existing power plants through repowering/overhauling.	Efficiency Improvement of existing power plants through repowering/overhauling.	<ul style="list-style-type: none"> <li>• Bangladesh Power Development Board (BPDB)</li> <li>• Ashuganj Power Station Company Ltd. (APSCL)</li> <li>• Electricity Generation Company of Bangladesh Ltd. (EGCB)</li> <li>• North West Power Generation Company Ltd (NWPGL)</li> <li>• Rural Power Company Ltd. (RPCL)</li> <li>• Independent Power Producer (IPP)</li> </ul>	

## Section 4:

## Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
3	[1.3.1] Transmission lines commissioned	Construction of new transmission lines.	Power Grid Company of Bangladesh Ltd (PGCB)	Annual Report of PGCB	
4	[1.4.1] Grid capacity commissioned	Construction/ Capacity enhancement of grid substation.	Power Grid Company of Bangladesh Ltd (PGCB)	Annual Report of PGCB	
5	[1.5.1] Distribution line added	Construction of new distribution lines.	<ul style="list-style-type: none"> <li>• Bangladesh Power Development Board (BPDB)</li> <li>• Bangladesh Rural Electrification Board (BREB)</li> <li>• Dhaka Power Distribution Company Ltd. (DPDC)</li> <li>• Dhaka Electric Supply Company Ltd. (DESCO)</li> <li>• West Zone Power Distribution Company Ltd. (WZPDCL)</li> </ul>	Monthly MIS Report and Annual Report.	
6	[1.6.1] Capacity increased	Construction/ Capacity enhancement of distribution substation/transformer.	<ul style="list-style-type: none"> <li>• Bangladesh Power Development Board (BPDB)</li> <li>• Bangladesh Rural Electrification Board (BREB)</li> <li>• Dhaka Power Distribution Company Ltd. (DPDC)</li> <li>• Dhaka Electric Supply Company Ltd. (DESCO)</li> </ul>	Monthly MIS Report and Annual Report.	

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## Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
7	[1.7.1] System Loss Reduced	Reducing distribution system loss of the electric utility/ company.	<ul style="list-style-type: none"> <li>• Bangladesh Power Development Board (BPDB)</li> <li>• Bangladesh Rural Electrification Board (BREB)</li> <li>• Dhaka Power Distribution Company Ltd. (DPDC)</li> <li>• Dhaka Electric Supply Company Ltd. (DESCO)</li> <li>• West Zone Power Distribution Company Ltd. (WZPDCL)</li> </ul>	Power Cell's report and monthly MIS report	
8	[1.8.1] Pre-Paid Meter installed	Increase installation of prepaid meter.	<ul style="list-style-type: none"> <li>• Bangladesh Power Development Board (BPDB)</li> <li>• Bangladesh Rural Electrification Board (BREB)</li> <li>• Dhaka Power Distribution Company Ltd. (DPDC)</li> <li>• Dhaka Electric Supply Company Ltd. (DESCO)</li> <li>• West Zone Power Distribution Company Ltd. (WZPDCL)</li> </ul>	Annual Report and KPI report of Power Cell.	
9	[2.1.1] Increase access	Increase population under electricity coverage.	<ul style="list-style-type: none"> <li>• Bangladesh Power Development Board (BPDB)</li> <li>• Bangladesh Rural Electrification Board (BREB)</li> <li>• Dhaka Power Distribution Company Ltd. (DPDC)</li> <li>• Dhaka Electric Supply</li> </ul>	Annual Report of Power Division	

## Section 4:

## Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
9	[2.1.1] Increase access	Increase population under electricity coverage.	Company Ltd. (DESCO) • West Zone Power Distribution Company Ltd. (WZPDCL)	Annual Report of Power Division	
10	[2.2.1] New HHs provided electricity	Providing new connection to the households.	• Bangladesh Power Development Board (BPDB) • Bangladesh Rural Electrification Board (BREB) • Dhaka Power Distribution Company Ltd. (DPDC) • Dhaka Electric Supply Company Ltd. (DESCO) • West Zone Power Distribution Company Ltd. (WZPDCL)	Monthly MIS Report and Annual Report.	
11	[2.3.1] Increase consumption	Per capita electricity consumption.	• Bangladesh Power Development Board (BPDB) • Bangladesh Rural Electrification Board (BREB) • Dhaka Power Distribution Company Ltd. (DPDC) • Dhaka Electric Supply Company Ltd. (DESCO) • West Zone Power Distribution Company Ltd. (WZPDCL)	Monthly MIS Report and Annual Report	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
12	[3.1.1] Minimum man-hour per year	Average training hour per employee per year.	Power Division and all utilities under Power Division.	Annual Report and KPI report of Power Cell	
13	[4.1.1] Capacity addition	Harnessing power from regional cooperation.	Power Division, BPDB and PGCB.	Annual Report	

**Section 5 :**  
**Specific Performance Requirements from other Ministries/Divisions**

Organisation Type	Organisation Name	Relevant Performance Indicator	What is your requirement from this organisation	Justification for this requirement	Requirement from this Organisation	What happens if your requirement is not met
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## Section 6: Outcome of Ministry/Division

Outcome/Impact	Jointly responsible for influencing this outcome / impact with the following organisation (s) / division (s) / ministry(ies)	Performance Indicator (s)	Unit	Actual FY 12-13	Actual FY 13-14	Target FY 14-15	Projection FY 15-16	Projection FY 16-17
1 Increased average power consumption in the country	BPDB, BREB, DESCO, DPDC, WZPDCL	Per capita electricity consumption	KWH	230	275	300	350	400
2 Increase electrified population coverage	BPDB, BREB, DESCO, DPDC, WZPDCL	Increase access	%	62	65	72	80	85
3 Increase electricity connections to the household	BPDB, BREB, DESCO, DPDC, WZPDCL	New houses provided electricity	No.	645000	1117000	800000	900000	1000000
4 Improved distribution system	BPDB, BREB, DESCO, DPDC, WZPDCL	loss reduction	%	12.03	11.96	11.40	11.00	10.50



Whereas,

I, the Secretary, Power Division representing the Minister, Ministry of Power, Energy and Mineral Resources , Government of the People's Republic of Bangladesh commit to the Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh to deliver the results described in this agreement.

I, the Cabinet Secretary, Cabinet Division, on behalf of the Prime Minister, Government of the People's Republic of Bangladesh, commit to the Secretary, Power Division to provide necessary support for delivery of the results described in this agreement.

Signed,

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Secretary  
Power Division

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Date

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Cabinet Secretary  
Cabinet Division

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Date

## Annex-1

## Acronyms

Sl.	Acronym	Description
1	APSCl	Ashuganj Power Station Co. Ltd.
2	BPDB	Bangladesh Power Development Board
3	BREB	Bangladesh Rural Electrification Board
4	CCC	Citizens'/Client' Charter
5	Ckm	Circuit Kilometer
6	DESCO	Dhaka Electricity Supply Co. Ltd.
7	DPDC	Dhaka Power Distribution Company Limited
8	EGCB	Electricity Generation Co. of Bangladesh Ltd.
9	GRM	Grievance Redress Management

10	HH	Households
Annual Performance Agreement (APA) for Power Division -(2014-2015)		
11	IPP	Independent Power Producer
12	KWh	Kilowatt hour
13	MTBF	Medium Term Budgetary Framework
14	MVA	Megavolt Ampere
15	MW	Megawatt
16	NWPGCL	North-West Power Generation Co. Ltd.
17	PGCB	Power Grid Company of Bangladesh Ltd.
18	RPCL	Rural Power Co. Ltd.
19	SZPDCL	South Zone Power Distribution Co. Ltd.
20	WZPDCL	West Zone Power Distribution Co. Ltd.

## Preamble

The Annual Performance Agreement is made and entered into on 09 March 2015.....

BETWEEN

The Secretary, Power Division, representing the Minister, Ministry of Power, Energy and Mineral Resources, Government of the People's Republic of Bangladesh.

AND

The Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh.

The parties hereto agree as follows:

Whereas,

I, the Secretary, Power Division representing the Minister, Ministry of Power, Energy and Mineral Resources , Government of the People's Republic of Bangladesh commit to the Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh to deliver the results described in this agreement.

I, the Cabinet Secretary, Cabinet Division, on behalf of the Prime Minister, Government of the People's Republic of Bangladesh, commit to the Secretary, Power Division to provide necessary support for delivery of the results described in this agreement.

Signed,



Secretary  
Power Division

9. 3. 2015

Date



Cabinet Secretary  
Cabinet Division

09/3/2015

Date