

Government of the People's Republic of Bangladesh  
Ministry of Power, Energy and Mineral Resources  
Power Division  
Admin-1 Branch  
[www.powerdivision.gov.bd](http://www.powerdivision.gov.bd)

No. 27.00.0000.041.025.13.17. *2024*

Date: 26-12-2017.

From : Tahmina Yeasmin  
Deputy Secretary  
Power Division.

To : Chief Accounts Officer  
Power Division, Segunbagicha, Dhaka.

**Sub: Deputation to participate in the Training Course on "Energy Efficiency and Conservation Technology in Commercial and Residential Sector (B)" (J1704131) to be held on 21<sup>st</sup> January to 10<sup>th</sup> March, 2018 in Japan.**

The undersigned is directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the Training Course on "Energy Efficiency and Conservation Technology in Commercial and Residential Sector (B)" (J1704131) to be held in Japan from 21<sup>st</sup> January to 10<sup>th</sup> March, 2018 or start of the travel (excluding travel time).

01.	Mr. Md Abdullah Al Mamun, Assistant Director (Energy Auditing & Accreditation), Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.
02.	Mr. Toufiq Rahman, Assistant Director (Standard Testing and Labeling), Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.

2. **The Terms & Conditions of this deputation order are as follows:**

- They will be treated as on duty while on deputation;
- They will draw their pay and allowances in local currency;
- All expenses in connection with the visit including a round-trip air ticket (including Travel Tax, Embarkation Fee and Exercise Duty) will be provided by JICA;
- They will not stay abroad beyond the approved period (excluding travel time);
- They will submit a report on acquired experiences to this division.

3. This order has been issued with approval of the competent authority.

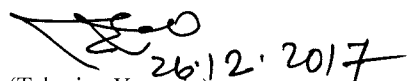
Sd/-  
(Tahmina Yeasmin)  
Deputy Secretary  
Phone: 9513364  
E-mail: dsadmin@pd.gov.bd  
Date: 26-12-2017.

No. 27.00.0000.041.025.13.17. *2024*

**Copy for kind information and necessary action to:**

(Not according to seniority)

- Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka {Attention: D.G (Consular) with a request to issue note verbal}.
- Director General, Immigration & Passport, Agargaon, Dhaka.
- Chairman, Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.
- PS to Hon'ble Advisor to the Prime Minister, Prime Minister's Office, Tajgaon.
- PS to Hon'ble State Minister, Ministry of Power, Energy & Mineral Resources.
- PS to Secretary, Power Division, Dhaka.
- Mr.-----
- Mr. Kimiko Tsuchiya, Representative, JICA Bangladesh Office 3<sup>rd</sup> Floor, Bay's Galleria, Gulshan Avenue (CWS-A19), Gulshan-1, Dhaka-1212.
- Programmer/Assistant Programmer, Power Division (Request for Publish in the Power Division Website).
- Director, Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
- Accounts Officer, Power Division.
- PO to Additional Secretary (Admin), Power Division, Dhaka.

  
(Tahmina Yeasmin)  
Deputy Secretary y