

Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral Resources
Power Division
Admin-1 Branch
www.powerdivision.gov.bd

No. 27.00.0000.041.25.007.16.-1918

Date: 07-12-2017.

From : Tahmina Yeasmin
Deputy Secretary, Power Division.

To : Chief Accounts Officer
Power Division, Segunbagicha, Dhaka.

Sub: Deputation to participate in the "Energy Efficiency and Conservation Promotion Financing Project (BD-P90)" to be held on 13-22 December, 2017 in Japan.

The undersigned is directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the "Energy Efficiency and Conservation Promotion Financing Project (BD-P90)" to be held in Japan from 13-22 December, 2017 or start of the travel (including travel time).

01.	Sheikh Reaz Ahmed, Director (Renewable Energy), Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.
02.	Mr. Md Manzur Morshed, Director (Energy Efficiency), Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.
03.	Mr. Muhammad Ali Baker, Assistant Director (Energy Efficiency), Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.
04.	Mr. Md Abdulla Al-Rafi, Assistant Director (Accounts), Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.
05.	Mr. Muhammad Chishty Asheque, Assistant Chief, Power Division, Ministry of Power, Energy & Mineral Resources.

2. **The Terms & Conditions of this deputation order are as follows:**

- They will be treated as on duty while on deputation;
- They will draw their pay and allowances in local currency;
- JICA will bear the expenses of round-trip air ticket, transportation cost in Japan, accommodation with meals, travel tax, embarkation fee and excise duty. Daily allowances will be borne by respective Organization;
- They will not stay abroad beyond the approved period (including travel time);
- They will submit a report on acquired experiences to this division.

3. This order has been issued with approval of the competent authority.

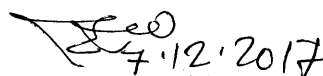
Sd/-
(Tahmina Yeasmin)
Deputy Secretary
Phone: 9513364
E-mail: dsadmin@pd.gov.bd
Date: 07-12-2017.

No. 27.00.0000.041.25.007.17.-1918

Copy for kind information and necessary action to:

(Not according to seniority)

- Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka {Attention: D.G (Consular) with a request to issue note verbal}.
- Director General, Immigration & Passport, Agargoan, Dhaka.
- Chairman, Bangladesh Power Development Board, Dhaka.
- PS to Hon'ble Advisor to the Prime Minister, Prime Minister's Office, Tajgaon.
- PS to Hon'ble State Minister, Ministry of Power, Energy & Mineral Resources.
- PS to Secretary, Power Division/Energy and Mineral Resources Division, Dhaka.
- Mr.-----
- Mr. Taku Yamabe, Senior Representative, JICA Bangladesh Office 3rd Floor, Bay's Galleria, Gulshan Avenue (CWS-A19), Gulshan-1, Dhaka-1212.
- Programmer/Assistant Programmer, Power Division (Request for Publish in the Power Division Website).
- Director, Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
- Accounts Officer, Power Division.
- PO to Additional Secretary (Admin), Power Division, Dhaka.


(Tahmina Yeasmin)
Deputy Secretary